

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,
पंचकूला।

सेवा में

राज्य में स्थित सभी राजकीय महाविद्यालयों के प्राचार्य।

यादी क्रमांक : के0डब्ल्यू0 7/1-2014 सी05(3)
दिनांक, पंचकूला 31/12/2014

विषय :- पासपोर्ट बनवाने/विदेश जाने हेतु अनापत्ति प्रमाण पत्र जारी करने बारे मामला।

उपरोक्त विषय के सन्दर्भ में।

राजकीय महाविद्यालयों में कार्यरत सहायक/एसोसिएट प्रोफेसर के पासपोर्ट बनवाने की अनुमति/विदेश जाने की अनुमति के मामले जो प्राचार्यों से प्राप्त होते हैं उनमें से अधिकतर मामलें अधूरे पाये जाते हैं, जिसके कारण ऐसे मामलों के निपटान में अनावश्यक देरी होती है। अतः निर्देश दिये जाते हैं कि भविष्य में जब भी ऐसे मामलें भेजे जाये तो संलग्न निर्धारित प्रोफार्मा में अनुबन्ध-बी0, अनुबन्ध-एम0, निर्धारित शपथ पत्र, पासपोर्ट साईज की तीन असत्यापित फोटो एवं वर्तमान महाविद्यालय के पहचान पत्र की सत्यापित फोटोप्रति जिसमें क्रमांक एवं जारी करने की तिथि अंकित हो (for passport) और विदेश जाने हेतु उपरोक्त के अतिरिक्त पासपोर्ट की सत्यापित छायाप्रति के साथ मामला अपनी सिफारिश सहित निदेशालय को भिजवायें।

उपरोक्त की पालना दृढता से की जाए।

संलग्न :- निर्धारित प्रोफार्मा।

Ayjo

उप-निदेशक-V,

कृते: महानिदेशक उच्चतर शिक्षा, हरियाणा,
पंचकूला।

पासपोर्ट बनवाने/विदेश जाने हेतु अनापत्ति प्रमाण पत्र देने हेतु प्रार्थना पत्र

1. कर्मचारी का नाम तथा आई0 डी0 न0 :
2. पिता/पति का नाम :
3. पद तथा वेतनमान :
4. कार्यालय का नाम :
5. नियमित नियुक्ति तिथि :
6. जन्म तिथि :
7. वरिष्ठता क्रमांक :
8. स्थाई/अस्थायी होने की तिथि :
9. विदेश में जाने का कारण :
10. वांछित अवकाश :
11. विदेश के दौरान पता :
12. नवीनीकरण के मामले में पासपोर्ट की फोटोप्रति (सत्यापित) :

- A. प्रमाणित करता/करती हूँ कि विदेश जाने से पूर्व अपना देय अवकाश स्वीकृत करवाकर जाऊँगा/जाऊँगी।
- B. विदेश में जाकर वहाँ से अवकाश बढ़ाने के लिए प्रार्थना-पत्र नहीं दूँगा/दूँगी।
- C. विदेश में जाकर सरकारी या गैर सरकारी सेवा नहीं करूँगा/करूँगी।
- D. विदेश में जाने से सरकार पर कोई बोझ/खर्च नहीं पड़ेगा।

आवेदक के हस्ताक्षर

प्रमाणित किया जाता है कि श्री/श्रीमतीके विरुद्ध कोई जांच/शिकायत अधिनियम-7 के अन्तर्गत कार्यवाही विचाराधीन नहीं है और न ही कोई कार्यवाही चल रही है।

प्रमाणित किया जाता है कि सम्बन्धित कर्मचारी के विरुद्ध कोई विजिलेंस केस लम्बित नहीं है और ना ही कोई केस चल रहा है।

प्रमाणित किया जाता है कि सम्बन्धित प्रार्थी योग्य है और उसके विदेश जाने पर कोई सरकारी गोपनीय रिकार्ड पर कोई बुरा असर नहीं पड़ेगा। प्रार्थी का शपथ पत्र भी संलग्न है।

प्राचार्य

ANNEXURE 'B'

ALL CENTRAL GOVERNMENT EMPLOYEES, STATE GOVERNMENT EMPLOYEES, EMPLOYEES OF STATUTORY BODIES AND PUBLIC SECTOR UNDERTAKINGS, THEIR SPOUSE AND CHILDREN UPTO THE AGE OF 18 YEARS ARE REQUIRED TO PRODUCE AN IDENTITY CERTIFICATE (STRIKE OUT OPTIONS THAT ARE NOT APPLICABLE)

(To be given in Duplicate on Original Stationery)

Certified that Shri/Smt/Miss Son/Wife/Daughter of Shri, who is an Indian national, is a temporary/permanent employee of (office address) from (date) and is at present holding the post of Shri/Smt/Miss/Mst. who is also an Indian national, is/are a dependent family member(s) of Shri/Smt..... and his/her identity is certified. This Ministry/Department/Organization has no objection to his/her acquiring Indian Passport. I, the undersigned, am duly authorized to sign this Identity Certificate. I have read the provisions of Section 6(2) of the Passports Act, 1967 and certify that these are not attracted in case of this applicant. I recommend issue of an Indian Passport to him/her. It is certified that this organization is a Central/State Government/Public Sector undertaking/Statutory body. The Identity Card Number of Shri/Smt/Miss (employee)..... is.....

Ref No. & Date

Name, Designation, Address & Tel No.

Applicant's photo to be attested

Note: Refer Annexure 'F' for details of Section 6(2) of the Passports Act, 1967.

ANNEXURE 'M'

MINISTRY/DEPARTMENT/OFFICE OF

Applicant's
Photo

No..... dated.....

(No Objection Certificate issuing officer should attest the photograph of the applicant with his/her signature and rubber stamp in such a way that half the signature and stamp appear on the photograph and half on the certificate.)

NO OBJECTION CERTIFICATE

Shri/Smt/Miss.....s/o.....,who is an Indian national, is employed in this office as.....from.....till date. This Ministry/Department/Office has no objection to his/ her obtaining a passport.

Signature
Controlling/Administrative authority
Telephone/Fax/email

Note:-

- (a) The officer authorized to issue NOC should sign with name and stamp and must provide contact details for verification by Passport Authority.
- (b) NOC will be valid for six months from date of issue.

ANNEXURE 'I'

AFFIDAVIT (To be executed on appropriate non-judicial stamp paper of minimum value and attested by a Notary Public)

(One original and one self-attested photocopy to be submitted)

I, (name), son/ daughter/ wife of Shri residing at Date of Birth being an applicant for issue of passport, do hereby solemnly affirm and state the following:

1. That the names of my parents and spouse are as follows:
 - (i) Father
 - (ii) Mother
 - (iii) Wife/Husband
2. That I am a continuous resident at the above mentioned address from.....
3. That I am a citizen of India by birth/descent/registration/naturalization and that I have neither acquired the citizenship of another country nor have surrendered or been terminated/deprived of my citizenship of India.
4. That I have not, at any time during the period of five years immediately preceding the date of this affidavit, been convicted by any court in India for any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than two years.
5. That no proceedings in respect of any criminal offence alleged to have been committed by me are pending before any criminal court in India.
6. That no warrant or summons for my appearance, and no warrant for my arrest, has been issued by a court under any law for the time being in force, and that my departure from India has not been prohibited by order of any such court.
7. That I have never been repatriated from abroad back to India at the expense of Government of India/ I was repatriated from abroad back to India at the expense of Government of India, but reimbursed expenditure incurred in connection with such repatriation.
8. That I will not engage outside India in activities prejudicial to the sovereignty and integrity of India.
9. That my departure from India will not be detrimental to the security of India.
10. That my presence outside India will not prejudice the friendly relations of India with any foreign country.

Place:

Date:

DEPONENT

VERIFICATION

Verified on: (date) at (place) that the contents of the above mentioned affidavit are true and correct and nothing material has been concealed.

DEPONENT